

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING AND PUBLIC HEARING MINUTES OF March 6, 2023

**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:30 p.m. by President Dr. Kenneth Jarvis.

Board Members present: Dr. Kenneth Jarvis, President

Dr. Katheryne Glantz, Vice-President;

Dr. Christine Clark, Secretary/Treasurer;

Dr. Denise Tropea-Kelly, Board Member;

Dr. Melanie Minarik, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Jenny Reese of Carrara Nevada

Absent: None.

Members of the public present: Dr. Pardis Kelly and Dr. Layne Dameron.

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approve the January 9, 2023 Board of Podiatry meeting minutes.***

Motion to approve the January 9, 2023 meeting minutes as written made by Board Member Dr. Minarik;

Second to motion Vice-President Dr. Glantz;

Motion passes unanimously

**4. *Review and approve the financial status of the Board for December 2022, January 2023 and February 2023***

The report was given by Secretary/Treasurer Dr. Clark on the financial activities, and questions were taken from the Board Members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark and Executive Director Cramer reported that the checking account balance was \$ 3,186.58 and the money market was \$ 176,801.92 as of the date of the meeting. All bills have been paid. On February 7, 2023 \$7,500.00 was transferred to the checking account from the money market to make sure there was liquidity in the checking account to cover necessary bills. It is suggested that \$7,500.00 be transferred from the money market to cover the bills of the Board over the next month.

A restitution check, in the amount of \$450.00 was received under CR14-1043. So far \$12,600 in restitution has been paid and \$22,100 remains on the balance.

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Motion to approve the finances of the Board for December 2022, January 2023 and February 2023 was made by Secretary/Treasurer Dr. Clark;

Second to motion Board Member Dr. Minarik;

Motion passes unanimously

Motion to approve the transfer of \$7,500 from the money market to the checking account was made by Vice-President Dr. Glantz;

Second to motion Board Member Dr. Minarik;

Motion passes unanimously

***5. Review and discuss activities of the Board office and all matters relating thereto.***

Executive Director Cramer indicated the following had occurred since the last meeting:

- There are 153 active podiatric physicians. One new license has issued. Seven applications are under active review.
- There are 55 active podiatry hygienists. One late renewed. Four applications are pending.
- One complaint has been received.

The focus of the Staff is the legislature and new reporting requirements of the Executive Branch.

This was a report only.

***6. Review, discussion, potential action regarding legislative matters and the Legislative Session reported by Carrara Group LLC***

Jenny Reese gave her report on the current happenings of the Nevada Legislature and reviewed the Board's tracking report as it presently stands. President Dr. Jarvis asked Ms. Reese to look into the specific issues raised by Assemblywoman Kasama with the medical field as he had heard an interview she gave on the Kevin Wall talk radio show. President Jarvis was concerned that she may impact patient care in Nevada and wanted to know more about her concerns. Ms. Reese said she would reach out to Assemblywomen Kasama to discuss the issue further.

This was a report only.

***7. Review, discussion and potential action, Executive Orders 2023-003 and 2023-004(Discussion/For possible action).***

Executive Director Cramer gave a brief overview of the Executive Orders issued by Governor Lombardo and answered questions from the Board.

***8. PUBLIC HEARING 6:00 P.M.: Discussion/Consideration and potential action regarding proposed reviewing Chapter NAC 635 to Remove and rank not less than ten regulations, the spreadsheet ranking and the draft regulations to be removed per Executive Order 2023-003, issued by Governor Joe Lombardo (Discussion/For possible action)***

At 6:01 p.m., President Jarvis called the public hearing to order. Dr. Pardis Kelly introduced herself to the Board and attended by Zoom. Executive Director Cramer stated for the record that no written public comments had been received. Vice-President Dr. Glantz expressed concern that the residency regulations should be removed from the spreadsheet for consideration for removal because that would make the shortage of podiatric physicians in the future worse. No persons wished to make a comment. The hearing was closed. The board members deliberated on Vice-President Glantz's concern with the removal of the residency program and focused on the effect of the removal of the complaint process from the NAC chapter 635. Board Counsel Mr. Dreitzer assured the Board that other provisions under NRS and NAC 622A and 233B could be used by the Board of their complaint process.

Motion to approve the amend proposed spreadsheet to remove the residency regulations and only include the complaint process regulations as listed in the spreadsheet as drafted made by Vice-President Dr. Glantz;

Second to the Motion President Dr. Jarvis;

Motion passes unanimously.

***9. Review, discussion and potential action regarding report required by Executive Order 2023-004, issued by Governor Joe Lombardo (Discussion/For possible action)***

Executive Director Cramer gave an overview of the report and answered Board Member questions. Vice-President Glantz was concerned that the scope of practice of a podiatric physician in Nevada was not properly stated in the report and suggested that it be changed. The Board members agreed with Vice-President Glantz that the language needed to be amended in the report.

Motion to approve the draft with amending the scope of practice description to remove the "below the leg" reference made by Vice-President Dr. Glantz;

Second to the Motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

**10. Future agenda items.**

- a. Review and approve March 6, 2023 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss adding Dr. Minarik to the checking account and Dr. Clark;
- e. Who will act as reviewers for NRS 622.234 financial review;
- f. Review and discuss legislative activities;

Motion to approve items a through f made by Vice-President Dr. Glantz;

Second to motion Board Member Dr. Minarik;

Motion passes unanimously

**11. Discussion, possible decision on date of next Board meeting.**

The next Board meeting is scheduled for April 17, 2023 at 5:30 p.m. in Reno, Nevada and by Zoom, with the next tentative meeting date approved May 15, 2023 at 5:30 p.m.

Motion to approve the date of the next meeting made by President Dr. Jarvis;

Second to the motion Board Member Dr. Tropea-Kelly;

Motion passes unanimously

AT 6:45 p.m. Board Member Dr. Minarik left the meeting.

**12. Public Comment.** Dr. Pardis Kelly, DPM, asked a question about insurance reimbursements

**13. Attorney-client meeting.**

Richard Dreitzer, Board Legal Counsel, did not see a need to close the meeting at this time

**14. Adjournment.**

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:48 p.m. made by Vice-President Dr. Glantz;

Second to motion Board Member Dr. Tropea-Kelly;

Motion passes unanimously