

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF January 9, 2023

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:31 p.m. by President Dr. Kenneth Jarvis.

Board Members present: Dr. Kenneth Jarvis, President

Dr. Katheryne Glantz, Vice-President;

Dr. Christine Clark, Secretary/Treasurer;

Dr. Denise Tropea-Kelly, Board Member;

Dr. Melanie Minarik, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer,

Esq. Board Counsel; Jenny Reese and Aodham Downey of Carrara Nevada and Dr.

Mario Pacada D.P.M.

Absent: None.

Members of the public present: None

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the November 14, 2022 Board of Podiatry meeting minutes.*

Motion to approve the November 14, 2022 meeting minutes as written made by Vice-President Dr. Glantz;

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

4. *Review and approve the financial status of the Board for November 2022 and December 2022*

The report was given by Secretary/Treasurer Dr. Clark on the financial activities, and questions were taken from the Board Members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark and Executive Director Cramer reported that the checking account balance was \$ 7,110.73 and the money market was \$ 184,272.05 as of the date of the meeting. All bills have been paid. On December 29, 2022, \$5,000.00 was transferred to the checking account from the money market to make sure there was liquidity in the checking account to cover necessary bills. It is anticipated that the expenses of the Board will increase to cover the government affairs expenses from the Legislative Session. Two podiatric physicians received refunds, one because of an error with Certemy system and the other for a duplicate payment.

Page 2 of 4
Board of Podiatry-Minutes

Motion to approve the finances of the Board for November and December 2022 made by Secretary/Treasurer Dr. Clark;

Second to motion Vice-President Dr. Glantz;

Motion passes unanimously

5. Review and discuss activities of the Board office and all matters relating thereto.

Executive Director Cramer indicated the following had occurred since the last meeting:

- There are 152 active podiatric physicians. One new license has issued. Five applications are under active review.
- There are 54 active podiatry hygienists. Four new licenses have issued. Three applications are pending.
- Two complaints have been received.

The renewal season has ended, but there maybe a few late filers still. The licensing software has had some issues, but those are being worked through.

This was a report only.

6. Review, discussion, potential action regarding election matters and the next general session of the legislature reported by Carrara Group LLC

Jenny Reese and Aodham Downey from the Carrara Group LLC gave a brief report on the general election results and the future legislative session which will start on February 6, 2023. Ms. Reese reported on the transition of the legislature and the executive branch stating that Governor Lombardo's Chief of Staff, former Nevada State Legislator, Ben Kieckhefer, will be a real asset to the transition because of his former experience as a legislator. Vice-President Dr. Glantz also expressed her past positive experience with Mr. Kieckhefer as a government affair operative and felt his new position was a positive indicator of the new team in the executive branch.

This was a report only.

7. Review, discussion and potential action, including possibly changing the terms and condition of the licensure of Mario Pacada, DPM, license number 2067. (Possible closed session for the Board to discuss the character, professional competence, alleged misconduct, or physical or mental health of the person as allowed under NRS 241.030.).

As a preliminary matter, Board Member Dr. Tropea-Kelly disclosed that she is Dr. Pacada's practice monitor and would abstain from voting in this matter if a vote was

required. Dr. Pacada consented to his review being heard in public. Executive Director Cramer gave a brief overview of the appearance. Dr. Pacada gave the board an overview of his practice at First Person's clinic and some of the challenges he has experienced in his new practice including insurance issues and medical supply problems. Dr. Tropea-Kelly had nothing to add to Dr. Pacada's report as she continues to monitor his practice with Toe-Tal Family practice as he does basic podiatric practice and wound care.

This was a report only.

8. Review, discussion and potential action regarding limited licenses under NRS 635.075 for administrative-only practitioners

Executive Director Cramer gave a brief summary of the present request.

Executive Director Cramer started the discussion with the Board on a recent question that came from a potential applicant for licensure as a DPM who will not be seeing patients in Nevada but will be in an administrative-review-only practice. Because the potential applicant has not taken Part III of the National Examination the Board reviewed whether a limited license issued under NRS 635.075 would be appropriate.

The limited license under NRS 635.075 does not require taking and passing Part III of the National Examination but it does require that the limited license DPM be under direct supervision of a Nevada podiatry physician licensed under NRS 635.050. The facts of the question as presented means that the applicant would not qualify for licensure under NRS 635.050 because he had not taken the national exam nor would he qualify for licensure under NRS 635.075 as a limited license podiatry physician because he has no licensed supervisor to provide direct supervision.

Motion to direct staff to contact the requestor with the Board's discussion made by Vice-President Glantz;

Second to the Motion Board Member Dr. Minarik;

Motion passes unanimously. (Dr. Clark disconnected from the meeting at 6:03 p.m. and did not participate in this vote)

9. Future agenda items.

- a. Review and approve January 9, 2023 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss adding Dr. Minarik to the checking account and Dr. Clark;
- e. Who will act as reviewers for NRS 622.234 financial review;
- f. Review and discuss legislative activities

Page 4 of 4
Board of Podiatry-Minutes

Motion to approve items a through f made by President Jarvis;

Second to motion Board Member Dr. Tropea-Kelly;

Motion passes unanimously

10. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for March 6, 2023 at 5:30 p.m. in Reno, Nevada and by Zoom, with the next tentative meeting date approved April 17, 2023 at 5:30 p.m.

Motion to approve the date of the next meeting made by Vice-President Dr. Glantz;

Second to the motion Board Member Dr. Tropea-Kelly;

Motion passes unanimously

11. Public Comment. No members of the public present at this time.

12. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel, did not see a need to close the meeting at this time

13. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:21 p.m. made by President Dr. Jarvis;

Second to motion Board Member Dr. Minarik;

Motion passes unanimously