

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF March 14, 2022

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:33 p.m. by President Dr. Kenneth Jarvis.

Board Members present: Dr. Kenneth Jarvis, President

Dr. Katheryne Glantz, Vice-President

Dr. Christine Clark, Secretary/Treasurer;

Dr. Denise Tropea-Kelly, Board Member;

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Jenny Reese, Vice-President Carrara Nevada

Absent: None

Members of the public present: Lea Case of Belz and Case, Government Affairs

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the November 15, 2021 Board of Podiatry meeting minutes.*

Motion to approve the November 15, 2021 meeting minutes as written made by Vice-President Glantz

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

4. *Review and approve the financial status of the Board for November and December 2021 and January and February 2022.*

The report was given by Secretary/Treasurer Dr. Clark on the financial activities, and questions were taken from the Board Members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark and Executive Director Cramer reported that the checking account balance was \$ 4,840.22 and the money market was \$173,200.80. All bills have been paid. Since the November 15, 2021 board meeting, \$600 was deposited for restitution paid by the former executive director approximately \$23,600 remains. Secretary/Treasurer Dr. Clark reported on the money that was transferred from the money market to the checking account to maintain the necessary and ordinary expenses of the Board. At this time Secretary/Treasurer Dr. Clark was recommending that \$6,000 be transferred to maintain the Board until its next meeting.

Motion to approve the transfer of \$6,000 from the money market to the checking account made by Board Member Dr. Tropea-Kelly

Second to the motion Vice-President Dr. Glantz;

Motion passes unanimously

Motion to approve the finances of the Board for November and December 2021 and January and February 2022 made by Vice-President Dr. Glantz;
Second to motion Secretary/Treasurer Dr. Clark;
Motion passes unanimously

5. Review and discuss activities of the Board office and all matters relating thereto.

Executive Director Cramer indicated the following had occurred since the last meeting:

- There are 160 active podiatric physicians. Two licenses have issued. Five active applications are pending.
- There are 55 active podiatry hygienists. Six licenses have issued. Four applications are pending.
- Four complaints have been received.

The Carrara Nevada contract was renewed. The consultant report was completed and submitted as well as the Q4 Disciplinary Action Report and Licensure Activity. The annual State Fire Marshall inspection was completed. The Nevada Controller's report was submitted. The annual worker's compensation payroll audit is underway.

The State of Nevada Board of Pharmacy has informed the Board that it will start increasing its regulation of the PMP requirements which may impact the Board's disciplinary activities.

This was a report only.

6. Review, discussion and potential action regarding the legislative matters, Special Session report given by Carrara Group LLC 5:45 p.m. via telephone.

Jenny Reese gave an update on the special session and the work of the legislature during the interim period. This was a report only.

7. Review, discussion and potential action regarding the Medicaid reimbursement issue

Executive Director Cramer gave a brief overview of the issue and answered the questions of the Board Members.

This was a report only.

8. Review, discussion and potential action whether a podiatric physician who no longer has a practice address has to use a home address.

Executive Director Cramer introduced this item as it was brought back from an earlier meeting. Vice-President Dr. Glantz noted that she was to one who raised the issue of the P.O. Box versus residence based on her experience with the online renewal and her not being able to get the new software to accept a P.O. Box. Executive Director Cramer asked that the matter be referred back to staff to examine why the on-line renewal would not except a P.O. Box number because the software was configured to accept P.O. Boxes as well as physical addresses.

9. Future agenda items.

- a. Review and approve March 14, 2022 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review, discuss and approve the contract for auditing services.
- e. Review, discuss and potential action, for conditions of licensure for Mario Pacada, DPM
- f. Review, discuss and potential action on public records policy
- g. Review, discuss and potential action on CME policy

Motion to approve items a through g made by Vice-President Dr. Glantz;
Second to motion President Dr. Jarvis;
Motion passes unanimously

10. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for May 9, 2022 at 5:30 p.m. in Reno, Nevada with the next tentative meeting date approved June 13, 2022 at 5:30 p.m.

Motion to approve the date of the next meeting made by Vice-President Dr. Glantz;
Second to the motion Secretary/Treasurer Dr. Clark;
Motion passes unanimously

11. Public Comment. No members of the public present at this time.

12. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel, did not see a need to close the meeting at this time

13. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:02 p.m. made By Secretary/Treasurer Dr. Clark;
Second to motion Vice-President Dr. Glantz;
Motion passes unanimously