

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF October 4, 2021

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:35 p.m. by President Dr. Kenneth Jarvis.

Board Members present: Dr. Kenneth Jarvis, President

Dr. Katheryne Glantz, Vice-President

Dr. Christine Clark, Secretary/Treasurer;

Dr. Denise Tropea-Kelly, Board Member;

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Rocky Finseth and Jenny Reese of Carrara Nevada

Absent: None

Members of the public present: None

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the August 9, 2021 Board of Podiatry meeting minutes.*

Vice-President Dr. Glantz made a motion to amend the wording of line 9 in the discussion of item 8 to include the word change of different codes to same codes.

Motion to approve the amended August 9, 2021 meeting minutes as written made by Vice-President Dr. Glantz

Second to motion Board Member Dr. Tropea-Kelly;

Motion passes unanimously

4. *Review and approve the financial status of the Board for August and September 2021.*

The report was given by Secretary/Treasurer Dr. Clark on the financial activities and questions were taken from the Board Members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark reported that the checking account balance was \$ 26,529.00 and the money market was \$130,519.87. All bills have been paid. Secretary/Treasurer Dr. Clark recommended that \$10,000 be maintained in the Board's checking account and that any remaining funds be transferred to meet the Board's money market as this is renewals and excess funds should not accumulate in the checking account but should be moved to the money market account to earn interest. Executive Director Cramer added that although the Board took a vote to transfer \$10,000 in fund from the Board's money market to the checking account to meet expenses only \$5,000.00 was transferred as revenues increased from renewals beginning.

Motion to approve the finances of the Board for August 2021 and September 2021 made by Vice-President Dr. Glantz;

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

Motion to approve keeping the balance of \$10,000 in the checking account and transferring the excess funds to the money market from the checking account made by Vice-President Dr. Glantz;
Second to the motion Secretary/Treasurer Dr. Clark;
Motion passes unanimously

5. Review and discuss activities of the Board office and all matters relating thereto.

Executive Director Cramer indicated the following had occurred since the last Board Meeting:

- There are 167 active podiatric physicians. One new podiatric physician license has issued since the last Board meeting. No applications are pending.
- There are 63 active podiatry hygienists. Eight new podiatry hygienist licenses have issued. Four active applications are pending.
- Three complaints have been received.

Renewals are underway and as of this after 79 professionals have completed the renewal process. The on-line process seems to be going well with only a few minor issues and processing takes minutes if everything is in more not days.

6. Review, discuss the activities of the Special Session and all matters relating thereto. (Discussion/For possible action) report given by Carrara Group.

Rocky Finseth and Jenny Reese of Carrara Nevada gave a report explaining the procedural direction of the interim session and the special session for reapportionment and the process for dispensing the Federal covid dollars.

7. Review, discussion and potential action regarding the implementation of the contract with Certemy.

Executive Director Cramer gave a brief update and timeline for the implementation of the Certemy contract and the next renewal season. Secretary/Treasurer Dr. Clark asked if any specific issues had come up with the implementation of the new system. Executive Director Cramer stated that the response had been favorable so far. Vice-President Dr. Glantz asked that it be raised with Certemy that the mailing information could be changed from practice address to reflect that fact that many use licensee use their residences for home based practices or are retired. Executive Director Cramer said she would see if Certemy could address this situation.

This was a report only.

8. Review, discuss, and potential action regarding whether a current Board member must be in active practice to serve on the Board. (Discussion/For possible action) Carolyn Cramer, Executive Director and Richard Dreitzer, Esq. Board Counsel

Mr. Dreitzer gave his legal opinion that there was no legal requirement that a Board Member who is lawfully licensed to practice as a podiatric physician in Nevada does not have to be engaged in active as a podiatric physician in Nevada. The Board was relieved to hear his opinion as Vice-President Dr. Glantz has retired from active practice as a podiatric physician but still has her active license to practice as a podiatric physician.

9. Future agenda items.

- a. Review and approve October 4, 2021 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss whether Podiatry Hygienist can perform toenail trimming and debridement and callus trimming under the supervision of the podiatric physician and all matter relating thereto.
- e. Review and discuss implantation of Certemy contract.
- f. Review, discuss and potential action regarding the Medicaid reimbursement issue.

Motion to approve items a through f made by Secretary/Treasurer Dr. Clark;
Second to motion Vice-President Dr. Glantz;
Motion passes unanimously

10. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for November 15, 2021 at 5:30 p.m. in Reno, Nevada with the next tentative meeting date approved January 10, 2022 at 5:30 p.m.

Motion to approve the date of the next meeting made by Board Member Dr. Tropea-Kelly;
Second to the motion Vice-President Dr. Glantz;
Motion passes unanimously

11. Public Comment. No members of the public present at this time.

12. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel, did not see a need to close the meeting at this time.

13. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:19 p.m. made by Vice-President Dr. Glantz;
Second to motion Secretary/Treasurer Dr. Clark;
Motion passes unanimously