

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF February 8, 2021

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Kenneth Jarvis, Vice-President

Dr. Christine Clark, Secretary/Treasurer;

Dr. Katheryne Glantz, Board Member;

Donna Baushke, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Heather Lunsford and Jenny Reese of Carrara Nevada

Absent: None

Members of the public present: George R. Vito DPM, Anthony Warn and Matt Neiman of Certemy

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the January 11, 2021 Board of Podiatry meeting minutes.*

Motion to approve the meeting minutes as written made by Board Member Baushke

Second to motion Vice-President Dr. Jarvis;

Motion passes unanimously

4. *Review and approve the financial status of the Board for January 2021.*

The report was given by Secretary/Treasurer Dr. Clark on the financial activities and questions were taken from the Board members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark reported that the checking account balance was \$ 4,364.85 and the money market was approximately \$165,000. All bills have been paid. Executive Director Cramer reported that maybe \$7,500.00 should be moved to meet the necessary expenses of the Board. Executive Director Cramer also reported that the Board's Narrative Memo was amended to reflect the vote of the Board regarding the salary for the Executive Director position and was attached.

Motion to approve the finances of the Board for January 2021 made by

Secretary/Treasurer Dr. Clark;

Second to motion Board Member Dr. Glantz;

Motion passes unanimously

Motion to approve the transfer of \$7,500.00 from the money market to the checking account made by Secretary/Treasurer Dr. Clark;

Second to motion Board Member Dr. Glantz;

Motion passes unanimously

5. Review and discuss the activities of the Board office and all matters relating thereto.

Executive Director Cramer indicated the following had occurred since the last Board Meeting:

- There are 156 active podiatric physicians. No new podiatric physician license has issued since the last Board meeting.
- No new complaints have been received.
- There are 43 licensed podiatry hygienists. One new podiatric hygienist license has issued.

Executive Director Cramer added that renewals have concluded but the renewals of several rostered licensees are still outstanding. The focus of the office has moved to the upcoming legislative session. Staff has reviewed the first request for a fiscal note from LCB. Additionally, this agency has been informed that the State Controller will be requiring financial information on Title 54 licensees for the State Controller's office to provide information so they can determine if any money is owed to the State of Nevada, and if it is then the licensee will not be able to renew his or her professional license.

6. Review, discussion and potential action regarding legislative matters, and the 81st. (2021) Session report given by Carrara Group LLC 5:45 p.m. via telephone

Heather Lunsford reported that the legislation session was underway but with access to the legislative building limited to the member of the Nevada Legislature and their staff, it has been a challenge to provide effective governmental services. Jenny Reese informed the Board that the fiscal challenges the members of the Nevada Legislature are facing are large, with the underfunded budget being a huge focus of the Legislature's time.

7. Review, discussion and potential action including approval or denial of application of George R. Vito D.P.M. (Discussion/For possible action).

Executive Director Cramer gave an overview of the procedural history of Dr. Vito's application. Dr. Vito spoke to what had occurred since he was last licensed by the Board. The Board members had many questions for Dr. Vito who addressed them one at a time. After discussion, President Dr. Stacey tabled the discussion until the next meeting giving the Board members the opportunity to ponder their questions and Dr. Vito's answers.

8. Review, discuss and possible approval of further exploration of cooperative working situation with other Title 54 Boards. (Discussion/For possible action)

Executive Director Cramer gave a brief overview of the second meeting and explained that the Board could formally join the cooperative working group of Title 54 Boards. The Board members discussed the idea but did not pursue a vote because the members could not see a benefit for the Board to formally join the working group.

9. Review, discuss and possible process for addressing Covid-19 situation (Discussion/For possible action)

Executive Director Cramer reported that an email had been sent to all podiatric physician who have valid email addresses with the Board telling them about the opportunity they have to volunteer with Battle Born Medical Corps to administer Covid-19 vaccine at

point of distribution sites. President Dr. Stacey stated that he signed up to volunteer with the Battle Born Medical Corp but he has not heard from the group.

10. Review, discuss and presentation of Certemy. (Discussion/For possible action)

Executive Director introduced Anthony Warn and Matt Neiman of Certemy who gave a video demonstration of Certemy. The presentation was approximately five minutes in length and some questions were taken from the Board members.

11. Review, discuss and possible action regarding recovery of restitution from former executive director (Discussion/For possible action)

Executive Director Cramer explained that she was able to confirm that a payment of \$300 was made to Parole and Probation. There is no active case with that agency at this time. The Board will receive payment from the State Controller at some point. This matter will be brought back in the future.

12. Future Agenda Items

- a. Review and approve February 8, 2021 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss Legislative Update and all matters relating thereto.
- e. Review and discuss process for addressing Covid-19 situation
- f. Review, discuss and presentation by Thentia
- g. Review and discuss the Title 54 Board cooperative arraignment.
- h. Review and discuss the process for recovery of restitution from a prior executive director
- i. Review, discuss and possible approval or denial of application of George R. Vito, DPM

Motion to approve the list of future agenda items was made by Vice President Dr. Jarvis
Second to motion Secretary/Treasurer Dr. Clark;
Motion passes unanimously

13. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for March 8, 2021 at 5:30 p.m. in Reno, Nevada with tentative meeting dates approved for, April 5, 2021, May 3, 2021, and June 7, 2021, all at 5:30 p.m.

Motion to approve the date of the next meeting made by Board Member Dr. Glantz;
Second to the motion Board Member Baushke;
Motion passes unanimously

14. Public comment. No members of the public present at this time.

15. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel, does not see a need to close the meeting at this time.

16. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:57 p.m. made by Board Member Dr. Glantz;
Second to motion Secretary/Treasurer Dr. Clark;
Motion passes unanimously