

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF September 28, 2020

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:32 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Christine Clark, Secretary/Treasurer;

Dr. Katheryne Glantz, Board Member;

Donna Baushke, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Heather Lunsford of Carrara Nevada

Absent: Dr. Kenneth Jarvis, Vice President

Members of the public present: None

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the July 27, 2020 Board of Podiatry meeting minutes.*

Motion to approve the meeting minutes as written made by Board Member Dr. Glantz

Second to motion Board Member Baushke;

Motion passes unanimously

4. *Review and approve the financial status of the Board for July and August 2020.*

The report was given by Secretary/Treasurer Dr. Clark on the financial activities and questions were taken from the Board members regarding the review of the financial activity memo and financial statements. Secretary/Treasurer Dr. Clark reported that the checking account balance was \$9,969.34 and the money market was \$ 184,975.08. The Board Members had a brief discussion on banking fees and the need to see if there was a financial institution that would offer few fees. Executive Director Cramer was asked to report back at a later date if there would be a better suited bank or to ask that fees be waived.

Motion to approve the finances of the Board for July and August 2020 made by Board Member Dr. Glantz;

Second to motion Board Member Baushke;

Motion passes unanimously

5. *Review and discuss activities of the Board office and all matters relating thereto.*

Executive Director Cramer indicated the following had occurred since the last Board Meeting:

- There are 159 licensed podiatric physicians. One new license had been issued since the last Board meeting. Five are under active consideration.
- One new complaint has been received.

- There are 43 licensed podiatry hygienists. Two applications had been under review.

Executive Director Cramer reported the focus of the office is now renewals while the audit review process has wrapped up.

- 6. Review, Discussion and potential action regarding legislative matter, second special session and report given by Carrara Group LLC** (Discussion/For possible action).
Ms. Lunsford joined the call at 5:41 p.m. and gave a report on the issues that were addressed in the Second Special Session of the Nevada Legislature.

- 7. Review, discussion and potential action for compliance with NRS 622.234**
(Discussion/For possible action).

Executive Director Cramer gave an overview of the issue and asked that two board member, Dr. Clark and Board Member Baushke be the first two to review all the financial documents under the requirements of NRS 622.234

The Board members had many questions and asked that the matter be table and returned to Staff for further review and consideration.

- 8. Review, discuss and possible approval of further exploration of cooperative working situation with other Title 54 Boards.** (Discussion/For possible action)

Executive Director Cramer gave a brief overview of the issue. The Board Members had several questions, including how much would the Board save in operating costs if the Board was willing to work in the cooperative working situation with other Title 54 Boards. The matter was table and returned to Staff to work up for more information.

- 9. Review, discuss and possible process for addressing Covid-19 situation** (Discussion/For possible action)

Executive Director Cramer had nothing to report.

- 10. Review, discuss and possible approval for video conferencing future board meetings.**
(Discussion/For possible action)

The Board discussed the possibility of having video conferencing future board meetings. Secretary/Treasurer Dr. Clark started the discussion. President Dr. Stacey wanted to know what the cost would be. The matter was tabled for Staff to bring back with more information.

11. Future Agenda Items

- a. Review and approve September 28, 2020 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.

- d. Review and discuss Legislative Update from the Special Session and all matters relating thereto.
- e. Review and discuss Botox issues
- f. Review and discuss process for addressing Covid-19 situation
- g. Review and discuss video conferencing Board meetings
- h. Review, discuss and accept the Biennial audit completed by Casey Neilon and presented by Nicola Neilon and send it to the Legislature Counsel Bureau Audit Division by December 1, 2020.
- i. Review and discuss the Title 54 Board cooperative arraignment.
- j. Review and discuss the NRS 622.234 requirements.

Motion to approve the list of future agenda items was made by Board Member Glantz;
Second to motion Board Member Baushke;
Motion passes unanimously

12. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for November 9, 2020 at 5:30 p.m. in Reno, Nevada.

Motion to approve the date of the next meeting to be a potential Zoom meeting made by Secretary/Treasurer Dr. Clark;
Second to the motion Board Member Glantz;
Motion passes unanimously

13. Public comment. No members of the public present at this time.

14. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel, does not see a need to close the meeting at this time.

15. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:42 p.m. made by Board Member Baushke;
Second to motion Board Member Dr. Glantz;
Motion passes unanimously