

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING MINUTES OF June 15, 2020

**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Christine Clark, Secretary/Treasurer;

Dr. Katheryne Glantz, Board Member;

Donna Baushke, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel; Jenny Reese and Heather Lunsford of Carrara Nevada

Absent: Dr. Kenneth Jarvis, Vice President

Members of the public present: None.

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approve the March 16, 2020 Board of Podiatry meeting minutes.***

Motion to approve the meeting minutes as written made by Board Member Dr. Glantz

Second to motion Secretary/Treasurer Dr. Clark;

Motion passes unanimously

**4. *Review and approve the financial status of the Board for March, April and May 2020.***

The report was given by Secretary/Treasurer Dr. Clark on the financial activities and questions were taken from the Board members regarding the review of the financial activities' memo and financial statements. Executive Director Cramer reported that the Board's application for a credit card had been denied because of lack of income but Nevada State Bank was willing to review an application for a debit card if the Board chose to request a debit card. The Board directed Executive Director Cramer to research other options and report back to the Board on the credit card. Executive Director Cramer reported that the checking account balance was \$14,170.36 and the money market was \$199,963.72.

Motion to approve the finances of the Board for March, April and May 2020 made by Board Member Baushke;

Second to motion Board Member Dr. Glantz;

Motion passes unanimously

**5. *Review and discuss activities of the Board office and all matters relating thereto.***

Executive Director Cramer indicated the following had occurred since the last Board Meeting:

- There are 157 licensed podiatric physicians. One new license had been issued since the last Board meeting. Two are under active consideration.
- One new complaint has been received.

- There are 43 licensed podiatry hygienists. One new license had been issued since the last meeting.

Executive Director Cramer reported that the Sunset Review Subcommittee had to be rescheduled until June 23, 2020 at 9:00 a.m. because of the Covid-19 situation. The Board has not been notified if they are to appear. The two requested written responses have been made to the Committee by the Board. Executive Director Cramer also reported on the Federation of Podiatric Medical Board's annual meeting conducted by video link on May 1, 2020.

**6. Review, Discussion and potential action regarding legislative matters and report given by Carrara Group LLC** (Discussion/For possible action).

Heather Lunsford reported to the Board that Governor Sisolak had just stated that there will be a special session of the Nevada Legislature called by the end of this fiscal year. The possible date of the special session is June 29. It was reported that the special session will be closed to the public, including government affairs representatives because of the Covid-19 situation. The Carrara Group will participate as appropriate in representing the concerns of the Board. Ms. Lunsford reported that it is anticipated that due to the fiscal emergency medical reimbursements in Medicaid will be reduced. Governor Sisolak has stated that he will not be seeking new funding sources but will be cutting existing goods and services. Jenny Reese reported that Governor Sisolak is requesting that the newly created Nevada Patient Protection Commission direct its efforts to addressing the Covid-19 situation.

**7. Review, discussion and potential action on CME requirements for the 2020 renewal period.**

Executive Director Cramer gave a brief understanding the CME requirements for renewal this year. The Board members confirmed her understanding.

**8. Review, discussion and possible approval of Operating Reserve Fund policy** (Discussion/For possible action)

Executive Director Cramer went over the Operating Reserve Fund with the Board and answered questions. Based on the special session that was announced by Governor Sisolak the matter was tabled by President Dr. Stacey until the next meeting.

**9. Review, discuss and possible process for addressing Covid-19 situation, including potential one-time downward renewal fee adjustment** (Discussion/For possible action)

Based on the special session that was announced by Governor Sisolak the matter was tabled by President Dr. Stacey until the next meeting.

**10. Review, discuss, and possible approval of the FY 20-21 Budget** (Discussion/For possible action)

Based on the special session that was announced by Governor Sisolak the matter was tabled by President Dr. Stacey until the next meeting.

**11. Future Agenda Items**

- a. Review and approve June 15, 2020 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.

- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss Legislative Update from the Special Session
- i. Review and discuss Operating Reserve Fund Policy
- j. Review and discuss process for addressing Covid-19 situation
- k. Review and discuss FY 20-21 Budget
- l.

Motion to approve the list of future agenda items was made Board Member Dr. Glantz;  
Second to motion Secretary/Treasurer Dr. Clark;  
Motion passes unanimously

**12. Discussion, possible decision on date of next Board meeting.**

The next Board meeting is scheduled for July 13, 2020 at 5:30 p.m. in Reno, Nevada.

Motion to approve the date of the next meeting made by  
Board Member Baushke;  
Second to the motion Secretary/Treasurer Dr. Clark;  
Motion passes unanimously

**13. Public comment.** No members of the public present at this time.

**14. Attorney-client meeting.**

Richard Dreitzer, Board Legal Counsel, does not see a need to close the meeting at this time.

**15. Adjournment.**

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:37 p.m. made by Board Member Dr. Glantz;  
Second to motion Secretary/Treasurer Dr. Clark;  
Motion passes unanimously