

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF March 4, 2019

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Kenneth Jarvis, Vice President;

Dr. Christine Clark, Secretary/Treasurer;

Donna Baushke, Public Member;

Dr. Kathyryne Glantz, Board Member

Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

Dr. Carrie Kincaid-Washington, D.P.M. present

Rocky Finseth, Jenny Reese and Heather Lunsford of Carrara Nevada appeared at 5:43 p.m.

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the February 4, 2019 Board of Podiatry meeting minutes.*

Motion to approve the meeting minutes as written made by

Board Member Baushke

Second to motion Vice President Dr. Jarvis

Motion passes unanimously

4. *Review and approve the financial status of the Board for January 2019 and February 2019.*

Discussion and questions were taken from the Board members and review of the financial activities memo was made.

Motion to approve the finances of the Board for January 2019 and February 2019

And the Board financial activities memo made by

Board Member Dr. Glantz

Second to motion Secretary/Treasurer Dr. Clark

Motion passes unanimously

5. *Review and discuss activities of the Board office and all matters relating thereto.*

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- One DPM license have been issued
- No new complaints have been received

The Nevada Legislature is the primary focus of the office at this time.

6. *Review, Discussion and potential action regarding legislative matters from report given by Carrara Group LLC for Lobbyist Services for the 2019 Legislative Session Appearance 5:45 p.m. via telephone.*

Rocky Finseth gave a report of the legislative activity of the 2019 Legislative Session so far reviewing the bills the Carrara Group are following on behalf of the Board and the activities in regard to SB 130. The Board members asked questions on the matters before the Nevada Legislature and concurred with the direction that SB 130 is going in.

7. *Approval of Application of Carrie Kincaid-Washington, D.P.M.*

Executive Director Carolyn Cramer gave a brief overview of the posture of Dr. Kincaid-Washington's application and the efforts to assist Dr. Kincaid-Washington in getting the information from her former employer so the Board could make a determination on her qualifications. Board Member Baushke had specific questions for Dr. Kincaid-Washington relating to Dr. Kincaid-Washington's written statement of the events that led to her termination with her former employer. Other board members had questions for Dr. Kincaid-Washington but eventually the Board Members became frustrated with the lack of information that had been provided by the Ft. Defiance Indian Hospital on the events that led to Dr. Kincaid-Washington's termination. President Dr. Stacey reminded Dr. Kincaid-Washington that it was her responsibility to provide the Board with the information that it needs to make a determination for licensure and that she should get the information from her employer so the Board could make a determination as to her qualifications for licensure.

Motion to table the discussion of the application was made as it was incomplete and no further action will be taken until Dr. Kincaid-Washington provides the Board with the background information and reason for her termination and further direction was given to Board Staff to provide a letter to Dr. Kincaid-Washington to help aid her efforts to get the Ft. Defiance Indian Hospital to disclose the facts that led to her termination made by Vice President Dr. Jarvis

Second to motion Board Member Baushke

Motion passes unanimously

8. *Future Agenda Items*

- a. Review and approve March 4, 2019 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss Lobbyist Report.
- e. Review of policy to designate Executive Director as record retention policy official under NRS 239.008(1).
- f. Workshop for review and discussion of proposed podiatry hygienist regulations.
- g. Restitution plan.

Motion to approve the list of future agenda items was made by Secretary/Treasurer Dr. Clark

Second to motion Board Member Baushke

Motion passes unanimously

9. *Discussion, possible decision on date of next Board meeting.*

The next Board meeting is scheduled for April 1, 2019 at 5:30 pm in Reno, Nevada.

Motion passes unanimously

10. *Public comment.* No members of the public present at this time.

11. *Attorney-client meeting.*

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. Mr. Dreitzer made general comments on licensure issues.

12. *Adjournment.*

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:43 p.m. made by Vice President Dr. Jarvis

Second to motion Board Member Dr. Glantz

Motion passes unanimously