

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING MINUTES OF August 5, 2019

**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Kenneth Jarvis, Vice President;

Dr. Christine Clark, Secretary/Treasurer;

Donna Baushke, Public Member;

Dr. Katheryne Glantz, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel

Late Call-in: None

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approve the June 17, 2019 Board of Podiatry meeting minutes.***

Board Member Dr. Glantz asked that the minutes be amended to reflect that she was asked to call the APMA and get additional information on item 9 and that she had done that.

Motion to approve the amended meeting minutes as written made by

Vice President Dr. Jarvis

Second to motion Secretary/Treasurer Dr. Clark

Motion passes unanimously

**4. *Review and approve the financial status of the Board for June and July 2019.***

The report was given by Secretary/Treasurer Dr. Clark on the financial activities and questions were taken from the Board members regarding the review of the financial activities' memo and financial statements. Executive Director Cramer reported that the checking account balance was \$9,749.74 and the money market was \$174,871.68. July 31, 2019, Secretary/Treasurer Clark approved Executive Director to transfer \$10,000 from the money market to the checking account to meet Board expenses. Motion to approve the finances of the Board for June and July 2019 made by

Vice President Dr. Jarvis

Second to motion Board Member Baushke

Motion passes unanimously

**5. *Review and discuss activities of the Board office and all matters relating thereto.***

Executive Director Cramer indicated the following had occurred since the last Board Meeting:

- Six DPM license and three podiatry hygienists were issued
- No complaints have been received

The equipment issues have been time consuming. The next focus is renewals and the rulemaking

**6. Review, discussion and potential action regarding legislative matters and final written report given by Carrara Group LLC for Governmental Services provider for the 2019 Legislative Session.**

The Carrara Group made a final written report about the 2019 Legislative Session. The Board members commented that they appreciated the service of the Carrara Group for their work during the 2019 Legislative Session and appreciated the final report and the information provided by Carrara Group.

**7. Review, discuss and potential action on final report and recommendations of the Executive Branch Audit Committee Audit Report**

Executive Director Cramer explained that this was the final audit report and that there may be more regulatory action with regards to the issues raised in the report. The Board members expressed concern with the direction the audit had taken.

**8. Review and discuss disciplinary process, procedure and possible changes.**

Executive Director Cramer reported that the documents before the Board were the present policy with the changes that were suggested by the Board. Board Member Baushke suggested a few changes that Executive Director Cramer presented to the group. Board Member Baushke's proposed changes made the document flow better. The first proposed change was on number seven, the second line with the removal of the word "should" and the addition of a comma after the word "dismissed". The second change was under meritorious complaints, the third line with the addition of a comma after the word "investigation". During the discussion, Board Member Dr. Glantz asked if the public member could be assigned investigations. Mr. Dreitzer thought that if the investigation was a matter having to do with the standard of care, a podiatric physician should be assigned, but otherwise there is nothing that prevents the public member from investigating a complaint. Additionally, President Dr. Stacey added that the proposed disciplinary process gives the Executive Director the discretion to assign investigations. Motion to approve the amended proposed policy made by

Board Member Dr. Glantz

Second to motion Vice President Dr. Jarvis

Abstaining Secretary/Treasurer Dr. Clark

Motion passes unanimously with the remaining votes.

**9. Review and discuss LCB file No. R025-19 and potential action for public hearing.**

Executive Director Cramer stated that the document before the Board was the document that was prepared by the Legislative Counsel Bureau. The document is before the Board to see if the Board has any questions that need to be answered by the Legislative Counsel Bureau. The Board Members had no questions, but Board Member Dr. Glantz stated that the use of podiatric hygienist is not the industry standard and that the Board will need to change it to come into compliance with the other 49 states who use the term podiatry assistant. Executive Director Cramer noted that this should be sought as a statutory change in the next session. Motion to take the draft as written to public hearing on September 23, 2019 made by Board Member Baushke

Second to the motion Board Member Dr. Glantz

**10. Review, discuss PDPM Report of Program Findings**

The Board Members found the findings to be very interesting and asked that the report be emailed to all licensees.

**11. Future Agenda Items**

- a. Review and approve August 5, 2019 Board meeting minutes.
  - b. Review and discuss financial status of the Board and all matters relating thereto.
  - c. Review and discuss activities of the Board office and all matters relating thereto.
  - d. Hearing on regulation LCB file No. R025-19 application for podiatry hygienist applicants.
  - e. Restitution plan.
  - f. Review and discuss marijuana recommendation in Nevada by podiatry physicians.
  - g. Review and discuss impaired provider policy
- Motion to approve the list of future agenda items was made by Board Member Dr. Glantz  
Second to motion Vice President Dr. Jarvis  
Motion passes unanimously

**12. Discussion, possible decision on date of next Board meeting.**

The next Board meeting is scheduled for September 23, 2019 at 5:30 p.m. in Reno, Nevada.  
Motion to approve the date of the next meeting made by  
Board Member Dr. Glantz  
Second to the Motion Board Member Baushke  
Motion passes unanimously

**13. Public comment.** No members of the public present at this time.

**14. Attorney-client meeting.**

Richard Dreitzer, Board Legal Counsel, does not see a need to close the meeting at this time.

**15. Adjournment.**

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:22 p.m. made by Board Member Dr. Glantz  
Second to motion Vice President Dr. Jarvis  
Motion passes unanimously