

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF May 6, 2019

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Kenneth Jarvis, Vice President;

Dr. Christine Clark, Secretary/Treasurer;

Donna Baushke, Public Member;

Dr. Katheryne Glantz, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Richard Dreitzer, Esq. Board Counsel, Rocky Finseth President of Carrara Nevada, Jenny Reese of Carrara Nevada and Heather Lunsford, Government Affairs Director Carrara Nevada; and Timothy Mooney, D.P.M.

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the April 1, 2019 Board of Podiatry meeting minutes.*

Motion to approve the meeting minutes as written made by

Board Member Baushke

Second to motion Board Member Dr. Glantz

Motion passes unanimously

4. *Review and approve the financial status of the Board for March 2019 and April 2019.*

Report was given by Secretary/Treasurer Dr. Clark on the financial activities and questions were taken from the Board members regarding the review of the financial activities memo and financial statements. Motion to approve the finances of the Board for March 2019 and April 2019 made by

Vice President Jarvis

Second to motion Secretary/Treasurer Clark

Motion passes unanimously

5. *Review and discuss activities of the Board office and all matters relating thereto.*

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- One DPM license has issued
- Four Podiatric Hygienist license have issued
- One new complaint was received

The Nevada Legislature is the primary focus of the office at this time as well as meeting the noticing requirements of regulations for the podiatry hygienist regulations. Rules of conduct for Board meeting will be drafted and Vice President Jarvis volunteered to help with the project.

6. *Review, discussion and potential action regarding legislative matters from report given by Carrara Group LLC for Lobbyist Services for the 2019 Legislative Session Appearance 5:45 p.m. via telephone.*

Rocky Finseth, President of Carrara Nevada, began his government affairs report to the Board by stating that the session is in the final days and the focus is on discerning which bills are going to remain viable and which bills are going to die. The somber tone of the legislature due to key resignations has been underscored by the untimely death of Assemblyman Tyrone Thompson who was well liked and respected by all. The mood of the Nevada Legislature has become melancholy. The next bill deadline is May 17, 2019 for bills to move from the second house committee. Some bills have been exempt from this deadline such as SB 130. SB 130 has to move from Senate Finance by May 29, 2019.

Heather Lunsford, Government Affairs Director of Carrara Nevada, reported that she hand carried the letters regarding the reimbursement issue to Senator Ratti and Assemblywomen Cohen but only was able to drop them off. Mr. Finseth suggested in the fall maybe personal follow visits to the Senator Ratti and Assemblywomen Cohen may be helpful. President Dr. Stacey volunteered to meet with Assemblywomen Cohen and Board Member Dr. Glantz volunteered to meet with Senator Ratti.

7. *Public Workshop 6:00 p.m.: Discussion/Consideration/Potential Action Regarding proposed amendments to NAC chapter 635 required by the Nevada Legislature with the adoption of SB 130*

At 6:00 p.m., President Stacey called the public workshop to order. Dr. Stacey asked for comment from the public regarding the amended proposed draft regulation on the training requirements of Podiatry Hygienists. No comments were made by the public in person or on the telephone. It was noted for the record that no written comments had been received. Dr. Mooney was present at the Board's Reno office but made no comment. Public comment was closed and a motion was made to accept the language in the April 3, 2019 draft.

A lengthy discussion was had by the Board members before the final vote was taken on the motion. Board Member Baushke stated that she was concerned that there needs to be documentation of the training given to the podiatry hygienist in training and wondered if that could be included in the documentation materials provided by the Board in its application. Board Member Baushke wanted to make sure that there are standardized forms for the podiatric physician to use. Secretary/Treasurer Dr. Clark also was concerned that there be accountability in making sure that the podiatry hygienist in training has the training well documented. Board member Dr. Glantz expressed that there may be a difference in documenting the training of long time employees versus newly hired employees. Vice President Dr. Jarvis stated that the podiatry hygienist may be required to document the training but that the podiatric physician would be required to counter sign the training. The hearing was closed and a vote was taken.

A motion was made to accept the language as drafted in the amendment dated April 3, 2019 and move to public hearing by Board Member Dr. Glantz
Second to motion Secretary/Treasurer Dr. Clark
Motion passes unanimously

8. *Review and discuss disciplinary process, procedure and possible changes.*

Carolyn Cramer reported that Mr. Dreitzer completed his review of the Board's disciplinary policy and found that it is legally sufficient. Ms. Cramer wondered if the investigations could be dismissed based on the findings of the IBM and not submitted

to Board counsel as the Investigating Board members cannot find that the podiatric physician did anything wrong. The Board discussed the issue and asked that the discussion be tabled so the members could reflect the past practices of the Board.

Motion to table the discussion for further consideration until the next meeting made by Vice President Dr. Jarvis

Second to motion Board Member Dr. Glantz

Motion passes unanimously

9. Future Agenda Items

- a. Review and approve May 6, 2019 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss Lobbyist Report.
- e. Restitution plan.
- f. Review and approve Richard Dreitzer's contract to provide legal services to the Board.
- g. Review and discuss disciplinary policy.

Motion to approve the list of future agenda items was made by Board Member Baushke

Second to motion Secretary/Treasurer Dr. Clark

Motion passes unanimously

10. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for June 17, 2019 at 5:30 pm in Reno, Nevada.

Motion to approve the date of the next meeting made by

Board Member Baushke

Second to the Motion Board Member Dr. Glantz

Motion passes unanimously

11. Public comment. No members of the public present at this time.

12. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time.

13. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:40 p.m. made by Vice President Dr. Jarvis

Second to motion Board Member Dr. Glantz

Motion passes unanimously