

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING MINUTES OF

April 1, 2019

**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Kenneth Jarvis, Vice President;

Dr. Christine Clark, Secretary/Treasurer;

Donna Baushke, Public Member;

Dr. Katheryne Glantz, Board Member

Non-Members present: Carolyn J. Cramer, Esq., Executive Director; Dr. Jeffrey Bean, Dr. Timothy Mooney, Dr. Loren Hansen, Dr. Gerald Torgesen, Rocky Finseth President of Carrara Nevada and Heather Lunsford, Government Affairs Director Carrara Nevada

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approve the March 4, 2019 Board of Podiatry meeting minutes.***

Motion to approve the meeting minutes as written made by

Board Member Baushke

Second to motion Vice President Jarvis

Motion passes unanimously

**4. *Review and approve the financial status of the Board for March 2019.***

Discussion and questions were taken from the Board members and review of the financial activities memo was made. Secretary/Treasurer Clark suggested that \$15,000.00 be transferred from the money market to the checking account to cover board expenses over the next few months made by

Board Member Dr. Glantz

Second to motion Secretary/Treasurer Dr. Clark

Motion passes unanimously

Motion to approve the finances of the Board for March 2019

And the Board financial activities memo made by

Secretary/Treasurer Dr. Clark

Second to motion Dr. Glantz

Motion passes unanimously

**5. *Review and discuss activities of the Board office and all matters relating thereto.***

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- One DPM license was issued
- One Podiatric Hygienist license was issued
- No new complaints were received

The Nevada Legislature is the primary focus of the office at this time as well as completion of the 2018 Worker's Compensation Audit.

**6. *Review, Discussion and potential action regarding legislative matters from report given by Carrara Group LLC for Lobbyist Services for the 2019 Legislative Session Appearance 5:45 p.m. via telephone.***

Heather Lunsford, Government Affairs Director, gave a report of the legislative activity of the 2019 Legislative Session so far, reviewing the bills the Carrara Group are following on behalf of the Board and the activities in regard to SB 130 with 64 days of the session remaining. The Board members asked questions on the matters before the Nevada Legislature and concurred with the direction that SB 130 is going in. Rocky Finseth, President of Carrara Nevada addressed reimbursement issues facing health care providers and podiatric physicians in particular and suggested that the Board send a letter to the Nevada Medicaid Administrator outlining the Board's concerns. Staff was directed to draft a letter for President Dr. Stacey's signature.

**7. *Public Workshop 6:00 p.m.: Discussion/Consideration/Potential Action Regarding proposed amendments to NAC chapter 635 required by the Nevada Legislature with the adoption of SB 130***

At 6:00 p.m., President Stacey called the public workshop to order. Dr. Stacey asked for comment from the public regarding the proposed draft regulation on the training requirements of Podiatry Hygienists. Dr. Loren Hansen spoke favorably in support of the Board's efforts to adopt regulations for podiatry hygienist training. Dr. Gerald Torgesen spoke in favor of making three global changes to the regulation. Dr. Jeff Bean asked questions of the Board regarding whether the licensed podiatry hygienist could be used to meet the requirements under the ambulatory surgery centers for certified surgical technicians. Dr. Mooney was present but had no comment as his questions had been addressed. Dr. Stacey closed the hearing for the public comment and the Board members discussed the suggested changes and felt that a global change needed to be made in the use of the word "person" to the word "assistant" for clarity. Additionally the Board members felt that Section 2(a) needed to be changed from "a course for podiatric hygienists" to "training." The Board also wanted another workshop scheduled for the next meeting to discuss and review the changes they discussed. A motion was made to make the two changes as discussed and hold another workshop at the next Board meeting by Board Member Dr. Glantz

Second to motion Vic President Dr. Jarvis

Motion passes unanimously

**8. *Review and discuss review policy to designate Executive Director as record retention policy official under NRS 239.008(1)***

Carolyn Cramer reported that during the second audit by the Executive Audit Committee it was brought to her attention by Mark Richard's that the Board had not designated anyone as the record retention official under NRS 239.008(1). A motion was made to designate the executive director as the record retention policy official under NRS 239.008(1)

by Board Member Dr. Glantz

Second to the motion Secretary/Treasurer Dr. Clark

Motion passes unanimously

**9. *Future Agenda Items***

- a. Review and approve April 1, 2019 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss Lobbyist Report.
- e. Workshop for review and discussion of proposed podiatry hygienist regulations.
- f. Restitution plan.

Motion to approve the list of future agenda items was made by Board Member Dr. Glantz  
Second to motion Board Member Baushke  
Motion passes unanimously

**10. Discussion, possible decision on date of next Board meeting.**

The next Board meeting is scheduled for May 6, 2019 at 5:30 pm in Reno, Nevada.  
Motion passes unanimously

**11. Public comment.** Dr. Jeff Bean stated the importance of having the podiatry hygienist training listed on the Board's website and his general concern that the State of Nevada would be having surprise inspections for compliance with the new law.

**12. Attorney-client meeting.**

Richard Dreitzer, Board Legal Counsel was not present so this matter was not addressed

**13. Adjournment.**

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 7:00 p.m. made by Board Member Baushke  
Second to motion Vice President Dr. Jarvis  
Motion passes unanimously