

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING MINUTES OF February 4, 2019

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**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Christine Clark, Secretary/Treasurer;

Donna Baushke, Public Member;

Dr. Katheryne Glantz, Board Member

Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

Late Member: Dr. Kenneth Jarvis, Vice President, time in 5:33 p.m.

Rocky Finseth, Jenny Reese and Heather Lunsford of Carrara Nevada were also present.

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approve the December 14, 2018 Board of Podiatry meeting minutes.***

Motion to approve the meeting minutes as written made by

Board Member Dr. Glantz

Second to motion Board Member Baushke

Motion passes unanimously

**4. *Review and approve the financial status of the Board for December 2018.***

Discussion and questions were taken from the Board members and review of the financial activities memo was made.

Motion to approve the finances of the Board for December

2018 and the Board financial activities memo made by

Board Member Baushke

Second to motion Secretary/Treasurer Dr. Clark

Motion passes unanimously

**5. *Review and discuss activities of the Board office and all matters relating thereto.***

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- No new DPM licenses have been issued
  - No new complaints have been received
- 142 podiatric physicians and 9 podiatric hygienists renewed.

The Nevada Legislature is the primary focus of the office at this time.

**6. *Review, Discussion and potential action regarding legislative matters from report given by Carrara Group LLC for Lobbyist Services for the 2019 Legislative Session Appearance 5:45 p.m. via telephone.***

Rocky Finseth, President of the Carrara Group LLC,

Thanked the Board Members for continuing the use of the Carrara Group for the 2019 Legislative Session and introduced Heather Lunsford to the Board Members as a new addition to the Legislative Session team who will be working on behalf of the Board. Rocky then turned the presentation over to Jenny Reese who worked closely with the Board during the 2017 Nevada Legislative session. Ms. Reese informed the Board that she and the team at the Carrara Group will be closely watching for legislative activity such as the radiation technologist licensing legislation and reimbursement issues. Ms. Reese and Ms. Lunsford will be working with Board staff to make sure Nevada's podiatry interests are well represented during the 2019 Legislative session.

**7. *Review, discussion and potential action regarding letter to Nevada located podiatry physicians encouraging the licensing of podiatry hygienists.***

Executive Director Carolyn Cramer made a brief statement regarding the proposed letter for the project and the costs of the project. The Board members asked questions and Board Member Dr. Glantz suggested additional language in the letter outlining the length and education requirements of the podiatry hygienists and how that maybe achieved.

Motion to send the letter as amended to all in state podiatric physicians was made by Secretary/Treasurer Dr. Clark  
Second to motion Vice President Dr. Jarvis  
Motion passes unanimously

**8. *Future Agenda Items***

- a. Review and approve February 4, 2019 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto...
- d. Review and discuss Lobbyist Report
- e. Restitution plan
- f. Review of policy to designate Executive Director as record retention policy official under NRS 239.008(1).

Motion to approve the list of future agenda items was made by Board Member Dr. Glantz  
Second to motion Secretary/Treasurer Dr. Clark  
Motion passes unanimously

**9. *Discussion, possible decision on date of next Board meeting.***

The next Board meeting is scheduled for March 4, 2019 at 5:30 pm in Reno, Nevada. Board meetings have also been scheduled for April 1, 2019 at 5:30 p.m. in Reno and May 6, 2019 at 5:30 Motion made to schedule the meetings made by Board Member Dr. Glantz  
Second to motion Vice President Dr. Jarvis  
Motion passes unanimously

**10. *Public comment.*** No members of the public present at this time.

**11. *Attorney-client meeting.***

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.

12. ***Adjournment.***

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:21 p.m. made by Vice President Dr. Jarvis

Second to motion Board Member Baushke

Motion passes unanimously