

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF March 12, 2018

1. Call to order, roll call of members, and establish quorum.

The meeting was called to order at 5:35 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Christine Clark, Secretary/Treasurer

Dr. Kenneth Jarvis, Vice President

Donna Baushke, Public Member.

Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

Late Member: Dr. Katheryne Glantz appeared at 6:20 pm.

2. Public comment. No members of the public present at this time.

3. Review and approve the January 22, 2018 Board of Podiatry meeting minutes.

Motion to approve the January 22, 2018 meeting minutes as written made by Board Member Baushke

Second to motion Vice President Jarvis

Motion passes unanimously

4. Review and discuss the financial status of the Board for January and February 2018.

Discussion and questions were taken from the Board members and review of the amended narrative systems memo. Board Member Baushke had questions over the February 21, 2018 monthly analysis service charge and questioned where the NSF charge of \$12.00 for a NSF deposit was reflected on the January checking account. Vice President Jarvis wanted all the bank charges for the past sixth months to be reviewed and reported on at the next meeting along with Board Member Baushke's concerns. These items will be discussed as a part of the next financial status report. Secretary/Treasurer Clark suggested that \$10,000.00 be transferred from the money market to the checking account to cover board expenses over the next two months. Motion to transfer \$10,000.00 from the money market to the checking account made by Secretary/Treasurer Clark

Second to motion Vice President Jarvis

Motion passes unanimously

Motion to approve the finances of the Board for January and February 2018 and the amended narrative systems memo made by

Secretary/Treasurer Clark

Second to motion Vice President Jarvis

Motion passes unanimously

5. Review and discuss activities of the Board office and all matters relating thereto.

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- No new DPM licenses had been issued
 - No new complaints had been received
- Regulatory compliance with the Governor's drug bill has been a focus as well as addressing the Sunset Subcommittee Review appearance

6. Report on State of Nevada Governor's Financial Office Division of Internal Audits request.

As of today no additional requests have been made and no regulatory action taken.

7. Report on the Sunset Subcommittee of the Legislative Commission notification of review of Nevada State Board of Podiatry.

The Board discussed the appearance of the Board before the committee on April 23, 2018 and who would make the appearance. Board Member Baushke is still available to bring the patient's view of podiatry to the committee proceedings as well as Carolyn Cramer who will address any operational questions. Vice President Jarvis and Secretary/Treasurer Clark will also appear before the committee to answer any podiatry questions the committee may have.

8. Public Workshop 6:00 P.M. Discussion/Consideration/ Potential Action Regarding proposed amendments to NAC 635.365 and NAC 635.390 required by the Nevada Legislature with the adoption of AB 474.

President Stacey called the public workshop at 6:05 p.m. to order. Carolyn Cramer made a statement for the record that no written comments had been received but that two comments had been made from licensees that they would like the proposed CME to be available on-line. No persons were present in Reno at the Board's office to make comment and no persons were on the telephone to make comment. As there were no comments the workshop was closed. The Board deliberated and instructed Carolyn Cramer to contact the Nevada Board of Pharmacy to see if they would be available to offer free continuing education to podiatric physicians. A motion was made to proceed to a hearing to adopt the regulation by Secretary/Treasurer Clark
Second to motion Vice President Jarvis
Motion passes unanimously

9. Report on CME audits and licensing for medical boards and all matters related thereto.

Carolyn Cramer reported her findings to the Board.

10. Review and discuss whether podiatric physicians may use medical assistants as podiatric physician extenders to treat patients diagnosed with toe nail fungus with a class two laser device in nail salons with the podiatric physician available by telephone to answer questions.

Carolyn Cramer reported briefly on the question of the podiatric physician using unlicensed personnel to treat patients with toe nail fungus and the Board reasoned that this could not be done legally and safely.

11. Future Agenda Items

- a. Review and approve March 12, 2018 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss the Sunset subcommittee review and all matters relating thereto.
- e. Regulation changes for AB 474 and hold public hearing for amendments to NAC 635.365 and NAC 635.390 and all matters relating thereto.
- f. Report on the Governor Audit review and all matters related thereto
- g. FPMB annual meeting report by President Stacey

Motion to approve the list of future agenda items was made by Board Member Baushke
Second to motion Vice President Jarvis

Motion passes unanimously

12. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for May 21, 2018 at 5:30 p.m.

Motion made to schedule the meeting made by Secretary/Treasurer Clark

Second to motion Vice President Jarvis

Motion passes unanimously

13. Public comment. No members of the public present at this time.

14. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.

15. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:27 p.m. made by Board Member Baushke

Second to motion Vice President Jarvis

Motion passes unanimously