

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF September 10, 2018

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Kenneth Jarvis, Vice President;

Dr. Christine Clark, Secretary/Treasurer;

Donna Baushke, Public Member;

Dr. Katheryne Glantz, Board Member

Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the July 16, 2018 Board of Podiatry meeting minutes.*

Motion to approve the meeting minutes as written made by

Vice President Jarvis

Second to motion Secretary/Treasurer Clark

Motion passes unanimously

4. *Review and discuss the financial status of the Board for July and August 2018.*

Discussion and questions were taken from the Board members and review of the financial activities memo was made.

Motion to approve the finances of the Board for July and August 2018 and the Board financial activities memo made by Board Member Glantz

Second to motion Baushke

Motion passes unanimously

5. *Review and discuss activities of the Board office and all matters relating thereto.*

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- One new DPM licenses had been issued
- No new complaints had been received

The primary focus of the office is renewals. The Board discussed its past practice of not requiring licensees who have just completed their residencies and started their practices of not having to complete the 50 hours of continuing medical education for the first two years of practice. The Board wished to continue this practice. The financial audit has also been completed and presentation of the results will happen at the next Board meeting.

Also the Boards II audit has been sent to the Governor's financial division.

6. *Report on State of Nevada Governor's Financial Office Division of Internal Audits request.*

The Board's EBAC II audit response was sent to the Governor's Financial Office on August 30, 2018. A copy of the response has been provided to the Board for review. The response to Board's EBAC audit I was also discussed and a draft letter was presented to the Board for its review and consideration.

Motion to approve the draft letter as the official response to the Boards I review made by Vice President Jarvis
Second to motion Secretary/Treasurer Clark
Motion passes unanimously

7. Review, discuss and potential action regarding possible legislative action for the 2019 Legislative Session. The Board discussed the proposed legislation which was drafted by Staff and tabled by the Board. The Board directed Staff to draft a proposed regulation regarding radiographic imaging CME for podiatric physicians.

8. Review, discuss, and potential action regarding the contract with Wilson Elser Moskowitz Edelman & Dicker LLP for legal services for the period ended June 30, 2020. Motion to approve the contract of Wilson Elser LLP for legal services for the period until September 30, 2020 was made by Secretary/Treasurer Clark
Second to the motion Vice President Jarvis
Motion passes unanimously

9. Future Agenda Items

- a. Review and approve September 10, 2018 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Report on the EBAC Audit review and all matters related thereto.
- e. Review possible regulation on radiographic continuing medical education for podiatric physicians.
- f. Review and approve the biennial audit for the period ended June 30, 2017 and June 30, 2018
- g. Interview and approve Lobbyist for the 2019 legislative session
Motion to approve the list of future agenda items was made by Vice President Jarvis
Second to motion Board Member Baushke
Motion passes unanimously

10. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for November 9, 2018 at 10:00 a.m. in Reno, Nevada. Motion made to schedule the meeting made by Board Member Glantz
Second to motion Secretary/Treasurer Clark
Motion passes unanimously

11. Public comment. No members of the public present at this time.

12. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.

13. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:52 p.m. made by Vice President Jarvis
Second to motion Board Member Glantz
Motion passes unanimously