

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING AND PUBLIC HEARINGS (LCB R066-18 and R067-18) MINUTES OF July 16, 2018

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**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:33p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Christine Clark, Secretary/Treasurer;

Donna Baushke, Public Member;

Dr. Katheryne Glantz, Board Member;

Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

Late Member: Dr. Kenneth Jarvis, Vice President appeared at 5:41 p.m.

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approve the June 4, 2018 Board of Podiatry meeting minutes.***

A correction was made to the minutes as Dr. Glantz's first name was misspelled.

Motion to approve the June 4, 2018 meeting minutes as amended made by

Board Member Glantz

Second to motion Board Member Baushke

Motion passes unanimously

**4. *Review and discuss the financial status of the Board for May and June 2018.***

Discussion and questions were taken from the Board members and review of the financial activities memo was made.

Motion to approve the finances of the Board for May and June 2018 and the Board financial activities memo made by Board Member Glantz

Second to motion Board Member Baushke

Motion passes unanimously

**5. *Review and discuss activities of the Board office and all matters relating thereto.***

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- Four new DPM licenses had been issued.
  - One new complaint had been received.
- Regulatory compliance with the Governor's drug bill has been a focus as well as addressing the Sunset Subcommittee Review appearance and the Nevada Executive Branch Audit Committee.

**6. *Report on State of Nevada Governor's Financial Office Division of Internal Audits request.***

Carolyn Cramer gave an executive summary of the EBAC report. The Board discussed the matter and a motion was made to continue further discussion and consideration of the report to give the Board time to read and consider the voluminous document.

Motion to continue made by Board Member Glantz

Second to the motion Secretary/Treasurer Clark

Motion passes unanimously

7. ***Report on the Sunset Subcommittee of the Legislative Commission notification of review of Nevada State Board of Podiatry.*** The Board discussed the final work session of the Sunset Subcommittee held on June 13, 2018. The topics the committee addressed were discussed as well as the Board's additional work in this area. No action was taken.
  
8. ***Public Hearing 6:00 P.M. Discussion/Consideration/Potential Action Regarding R066- 18 proposed amendments to NAC 635 required by the Nevada Legislature with the adoption of AB 474 relating to mandatory continuing medical education.***  
President Stacey called the public hearing to order at 6:00 p.m. Carolyn Cramer made a statement for the record that no written comments had been received. No persons were present in Reno at the Board's office to make comment and no persons were on the telephone to make comment. As there were no comments, the hearing was closed. The Board deliberated. A motion was made to adopt R066-18 as written with the minor correction that the term podiatrist should not be used but the term podiatric physician is the correct term as is used in the NRS by Vice President Jarvis  
Second to motion Glantz  
Motion passes unanimously
  
9. ***Public Hearing 6:15 P.P. Discussion/Consideration/Potential Action Regarding R067-18 proposed amendment to NAC 635.390 provides that the Board will also interpret a violation of certain applicable provisions of law and regulations relating to drugs to be unprofessional conduct required by the Nevada Legislature with the adoption of AB 474.*** President Stacey called the public hearing to order at 6:18 p.m. Carolyn Cramer made a statement for the record that no written comments had been received. No persons were present in Reno at the Board's office to make comment and no persons were on the telephone to make comment. As there were no comments, the hearing was closed. The Board deliberated. A motion was made to adopt R067-18 as written by Vice President Jarvis  
Second to motion Secretary/Treasurer Clark  
Motion passes unanimously
  
10. ***Review, discuss, and potential action regarding possible legislative action for the 2019 Legislative Session.***  
A list of potential topics presented to the Board for consideration. With the Board members wishing to review possible draft language for radiation education for podiatric physicians, podiatry hygienist, and medical assistants. The discussion also included the desire to consider legislation to address the use of medical assistants and physician assistants in chapter 635.  
Motion to refer the drafting of possible legislative language was made by Member Glantz  
Second to motion Vice President Jarvis
  
11. ***Review, discuss, and potential action regarding the contract with Kohn & Company LLP for auditing services for the biennial period ended June 30, 2017 and 2018.***  
Motion to approve the contract of Kohn & Company LLP for auditing services for the biennial period ended June 30, 2017 and 2018 was made by Board Member Baushke  
Second to motion Secretary/Treasurer Clark  
Motion passes unanimously
  
12. ***Review, discuss, and possible approval of the FY 18-19 Budget.***

The Board discussed the equipment needs of the Board a motion was made by Vice President Jarvis for the expenditure of up to \$2,500 for new equipment  
Second to the motion Board member Glantz  
Motion passes unanimously  
Motion to approve the FY 18-19 Budget was made by Vice President Jarvis  
Second to motion Board Member Baushke  
Motion passes unanimously

**13. Review, discuss, and set possible dates, times and location for a face to face meeting.**

The Board discussed dates and locations for a face to face meeting and could not determine an acceptable date. Staff was directed to communicate further with the members for a date in November.

**14. Future Agenda Items**

- a. Review and approve July 16, 2018 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Report on the EBAC Audit review and all matters related thereto
- e. Review possible legislative action for the 2018 session.

Motion to approve the list of future agenda items was made by Board Member Baushke

Second to motion Vice President Jarvis

Motion passes unanimously

**15. Discussion, possible decision on date of next Board meeting.**

The next Board meeting is scheduled for September 10, 2018 at 5:30 p.m.

Motion made to schedule the meeting made by Board Member Glantz

Second to motion Vice President Jarvis

Motion passes unanimously

**16. Public comment.** No members of the public present at this time.

**17. Attorney-client meeting.**

Richard Dreitzer, Board Legal Counsel left the meeting at 6:24 p.m. so there was no action on this item.

**18. Adjournment.**

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 7:24 p.m. made by Board Member Baushke

Second to motion Vice President Jarvis

Motion passes unanimously