

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF June 4, 2018

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:32 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Christine Clark, Secretary/Treasurer

Donna Baushke, Public Member.

Dr. Katheryne Glantz, Board Member

Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

Late Member: Dr. Kenneth Jarvis, Vice President appeared at 5:34 p.m.

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the March 12, 2018 Board of Podiatry meeting minutes.*

Motion to approve the March 12, 2018 meeting minutes as written made by Board Member Baushke

Second to motion Board Member Glantz

Motion passes unanimously

4. *Review and discuss the financial status of the Board for March and April 2018.*

Discussion and questions were taken from the Board members and review of the financial activities memo was made. Motion to transfer \$10,000.00 from the money market to the checking account made by Vice President Jarvis

Second to motion Secretary/Treasurer Clark

Motion passes unanimously

Motion to approve the finances of the Board for March and April 2018 and the Board financial activities memo made by Board Member Glantz

Second to motion Secretary/Treasurer Clark

Motion passes unanimously

5. *Review and discuss activities of the Board office and all matters relating thereto.*

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- One new DPM licenses had been issued
 - No new complaints had been received
- Regulatory compliance with the Governor's drug bill has been a focus as well as addressing the Sunset Subcommittee Review appearance and the Nevada Executive Branch Audit Committee.

6. *Report on State of Nevada Governor's Financial Office Division of Internal Audits request.*

As of today no additional requests have been made and no regulatory action taken. No further action will be taken until after the Executive Branch Audit Committee meets on June 14, 2018.

7. ***Report on the appearance before and matters related to the review of the Board by the Sunset Review Subcommittee of the Legislative Commission.*** The Board discussed the appearance of the Board before the committee on April 23, 2018. The topics the committee addressed were discussed as well as the Board's additional information. Additional work may be necessary to address the concerns of the committee after it has its final meeting on June 13, 2018.
8. ***Reinstatement of Dr. Charlotte Sekhon, D.P.M. License #2006, 6:00 P.M.*** Dr. Sekhon appeared by telephone and waived any requirements for this item to be held in closed session. The Board asked Dr. Sekhon about her decision to let her license lapse and whether she was current on her continuing education requirements. Dr. Sekhon stated that she wishes that she had not let her license lapse and that she was not current on her continuing education obligations. The Board looked at each one of the methods for reinstating a licensure pursuant to NRS 635.110 finding that Dr. Sekhon did not meet either of the two methods for reinstating her previous license as there is no state test for her to take and the second was not applicable because she did not possess a license for five years immediately preceding the application for reinstatement and she was not current on her continuing education. Board Staff was instructed to apply the \$600 fee to a new application and to aid Dr. Sekhon in her new application process. A motion was made to provide Dr. Sekhon with a new application for licensure as NRS 635.110 did not apply to her situation by Vice President Jarvis
Second to motion Secretary/Treasurer Clark
Motion passes unanimously
9. ***Reinstatement of Dr. J Randal Young, D.P.M. License #9712 6:10 P.M.*** Carolyn Cramer reported this matter had been pulled after the posting of the agenda.
10. ***Review and discuss whether podiatric physicians who have not completed their residency training but have completed one year of A.P.M.A approved residency may be granted active licensure as a podiatric physician prior to the completion of their residency.***
Carolyn Cramer reported briefly on whether applicants as podiatric physicians could be granted full licensure prior to completing their residency requirements. It was reported by Carolyn Cramer that there are three applicants who fall into this category but licenses have not been issued to them because they had not completed their residency programs. It was explained to the Board that the application instructions state that only one year of an approved A.P.M.A. residency must be completed, but the residency programs are three years. The Board explained that the instruction appears to be old as many years ago the residency programs were all one-year programs but that that has changed because the hospitals are requiring that three-year residency programs be completed. The Board members stated that the policy of the Board is to follow Nevada law and require the completion of residency prior to issuing a license.
11. ***Future Agenda Items***
 - a. Review and approve June 4, 2018 Board meeting minutes.
 - b. Review and discuss financial status of the Board and all matters relating thereto.
 - c. Review and discuss activities of the Board office and all matters relating thereto.
 - d. Review and discuss the Sunset Review subcommittee review and all matters relating thereto.
 - e. Regulation changes for AB 474 and hold public hearing for amendments to NAC 635.365 and NAC 635.390 and all matters relating thereto.

- f. Report on the EBAC Audit review and all matters related thereto
- g. Review possible legislative action for the 2018 session.
- h. Review and approve the FY 18-19 Budget.

Motion to approve the list of future agenda items was made by Secretary/Treasurer Clark

Second to motion Vice President Jarvis

Motion passes unanimously

12. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for July 16, 2018 at 5:30 p.m.

Motion made to schedule the meeting made by Vice President Jarvis

Second to motion Board Member Glantz

Motion passes unanimously

13. Public comment. No members of the public present at this time.

14. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.

15. Adjournment.

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 7:10 p.m. made by Vice President Jarvis

Second to motion Secretary/Treasurer Clark

Motion passes unanimously