

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING MINUTES OF January 22, 2018

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**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.

Board Members present: Dr. Douglas Stacey, President;

Dr. Kenneth Jarvis, Vice President;

Dr. Katheryne Glantz, Board Member;

Donna Baushke, Public Member.

Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

Late Member: Dr. Christine Clark, Secretary/Treasurer appeared at 5:33 pm.

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approve the November 13, 2017 Board of Podiatry meeting minutes.***

Motion to approve the November 13, 2017 meeting minutes as written made by Vice President Jarvis;

Second to motion Board Member Glantz

Motion passes unanimously

**4. *Review and discuss the financial status of the Board for November and December 2017.***

Discussion and questions were taken from the Board members

Motion to approve the finances of the Board for November and December 2017 made by Board Member Glantz;

Second to motion Board Member Baushke

Motion passes unanimously

**5. *Review and discuss activities of the Board office and all matters relating thereto.***

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- no new DPM licenses had been issued
- one late renewal has been received but further documentation is needed
- two new complaints had been received

Work had also been done regarding the implementation of AB 474 and a new expedited licensure process.

**6. *Report on State of Nevada Governor's Financial Office Division of Internal Audits request.***

Carolyn Cramer summarized the additional information that was requested by and her interview with Mark Richards.

**7. *Report on the Sunset Subcommittee of the Legislative Commission notification of review of Nevada State Board of Podiatry.***

The Board discussed the appearance of the Board before the committee on April 25, 2018 and who would make the appearance.

**8. Review and discuss rulemaking for AB 474 and update of APMA in NAC 635.098**

The Board discussed two different drafts of proposed amendments to NAC 635.365 to come into compliance with AB 474. A motion was made to accept exhibit A amending NAC 635.365 which would require all podiatric physicians to have at least two hours of continuing education relating to the misuse and abuse of controlled substance by Vice President Jarvis;

Second to motion was Secretary/Treasurer Clark

Motion passes unanimously

A motion was made to hold a public workshop on exhibit A amending the language of NAC 635.365 at the next Board Meeting by Board Member Baushke;

Second to motion was Board Member Glantz

Motion passes unanimously

The Board discussed a proposed draft of NAC 635.390 to come into compliance with AB 474. A motion was made to amend NAC 635.390 by adding a new section that any violation of the provisions of NRS or NAC chapters 453, 454, 639 and 585 would constitute the same by Board Member Glantz;

Second to motion was Secretary/Treasurer Clark

Motion Passes unanimously

A motion was made to hold a public workshop amending the language of NAC 635.390 by adding a new section that any violation of the provisions of NRS or NAC chapters 453, 454, 639 and 585 at the next Board Meeting by Board Member Glantz;

Second to motion was Secretary/Treasurer Clark

Motion passes unanimously

**9. Review and Discuss Board appointments**

Carolyn Cramer reported that the Governor reappointed Dr. Clark to the Board.

**10. Review and discuss restitution award failure to pay**

Carolyn Cramer reported that the restitution not received by the Board since June 22, 2017 has been received by the Department of Public Safety fiscal and a check is in progress with multiple months of payment with an estimate on receipt by the end of November. As of this Board meeting payment has not been received and the Department of Public Safety fiscal believes a programming error has been made and has turned the matter over to their programmers with no response yet. President Stacey asked this matter be followed to the next meeting.

**11. Future Agenda Items**

- a. Review and approve January 22, 2018 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Review and discuss the Sunset subcommittee review and all matters relating thereto.
- e. Regulation changes for AB 474 and hold public workshops for amendments to NAC 635.365 and NAC 635.390 and all matters relating thereto.
- f. Report on the Governor Audit review and all matters related thereto

- g. Report on CME audits and licensing for medical boards and all matters related thereto.

Motion to approve the list of future agenda items was made by Board Member Glantz;  
Second to motion Vice President Jarvis  
Motion passes unanimously

**12. Discussion, possible decision on date of next Board meeting.**

The next Board meeting is scheduled for March 12, 2018 at 5:30 p.m.  
Motion made to schedule the meeting made by Secretary/Treasurer Clark  
Second to motion Board Member Baushke  
Motion passes unanimously

**13. Public comment.** No members of the public present at this time.

**14. Attorney-client meeting.**

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.

**15. Adjournment.**

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:44 p.m. made by Vice President Jarvis;  
Second to motion Board Member Glantz  
Motion passes unanimously