

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF November 13, 2017

1. *Call to order, roll call of members, and establish quorum.*

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President.
Board Members present: Dr. Douglas Stacey, President; Dr. Katheryne Glantz, Board Member; Donna Baushke, Public Member. Non-Members present: Richard Dreitzer, Esq., Legal Counsel; Carolyn J. Cramer, Esq., Executive Director.

Late Member: Dr. Christine Clark, Secretary/Treasurer appeared at 6:02 p.m.; Dr. Kenneth Jarvis; Vice President appeared at 5:33 p.m.

2. *Public comment.* No members of the public present at this time.

3. *Review and approve the September 18, 2017 Board of Podiatry meeting minutes.*

Motion to approve the September 18, 2017 meeting minutes as written made by Board Member Glantz
Second to motion Board Member Baushke
Motion passes unanimously

4. *Review and discuss the financial status of the Board for September and October 2017.*

Discussion and questions were taken from the Board members with a suggestion from Board Member Baushke on future reports to delete a credit card category on the balance sheet that is no longer applicable as no present member of the Board of staff has any credit cards. A suggestion was made by President Stacey to transfer \$30,000 from the checking account to the money market.

Motion to approve the finances of the Board for September and October 2017 made by Vice President Jarvis

Second to motion Board Member Glantz
Motion passes unanimously

5. *Review and discuss activities of the Board office and all matters relating thereto.*

Carolyn Cramer indicated the following had occurred since the last Board Meeting:

- 3 new DPM licenses had been issued
- no new complaint had been received
- 143 total DPM renewals had been received and processed
- 9 podiatric hygienists renewals have been received and processed

6. *Report on State of Nevada Governor's Financial Office Division of Internal Audits request.*

Carolyn Cramer summarized the response that was filed on behalf of the Board.

7. *Review and discuss rulemaking for AB 474 and update of APMA in NAC 635.098*

The Board discussed the proposed draft amendments to NAC 635.365 and 635.390 to accommodate the new requirements of AB 474 with drafting modifications to be made to the proposed draft of NAC 635.365 and 635.390. Discussion was also made regarding the APMA model code of ethics dated March 2017. Motion to modify the proposed drafts

of NAC 635.365 and NAC 635.390 and have the matter brought back to the Board for further consideration at its next meeting was made by Vice President Jarvis
Second to motion Board Member Baushke
Motion passes unanimously

8. Review and Discuss Board appointments

Carolyn Cramer reported that the Governor's appointment secretary had been contacted and no applications have been received to replace Treasurer Clark. The Board was reminded of the need to redouble their efforts to help find a replacement. The matter was discussed and Treasurer Clark agreed to submit her name to the Governor for reappointment.

9. Review and discuss restitution award failure to pay

Carolyn Cramer reported that the restitution not received by the Board since June 22, 2017 has been received by the Department of Public Safety fiscal and a check is in progress with multiple months of payment with an estimate on receipt by the end of November.

10. Future Agenda Items

- a. Review and approve November 13, 2017 Board meeting minutes.
- b. Review and discuss financial status of the Board and all matters relating thereto.
- c. Review and discuss activities of the Board office and all matters relating thereto.
- d. Update on License renewals
- e. Regulation changes
- f. Dr. Clark's reappointment

Motion to approve the list of future agenda items was made by Vice President Jarvis
Second to motion Board Member Baushke
Motion passes unanimously

11. Discussion, possible decision on date of next Board meeting.

The next Board meeting is scheduled for January 22, 2018 at 5:30 p.m.
Motion made to schedule the meeting made by Vice President Jarvis
Second to motion Board Member Baushke
Motion passes unanimously

12. Public comment. No members of the public present at this time.

13. Attorney-client meeting.

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.

14. Adjournment

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:30 p.m. made by Vice President Jarvis
Second to motion Board Member Baushke
Motion passes unanimously