

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING MINUTES OF August 8, 2016

**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:32 p.m. by Dr. Douglas Stacey, President. Board Members present: Dr. Douglas Stacey, President; Dr. Clark Pillsbury, Vice President; Dr. Christine Clark, Secretary/Treasurer; Donna Baushke, Public Member. Non-Members present: Richard Dreitzer, Legal Counsel; Leslie Walsh, Executive Director; Viki Windfeldt, Board Coordinator

Dr. Kenneth Jarvis, Board member was absent.

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approval of June 6, 2016 Board meeting minutes.***

Motion to approve the June 6, 2016 meeting minutes as written:

Vice President Pillsbury

Second to motion: Board Member Baushke

Motion passes unanimously.

**4. *Review and discuss the financial status of the Board for May & June 2016***

President Stacey asked for clarification of the Memberships and Dues amount paid for the year. Leslie Walsh will research and provide him with this information. In addition, he asked about the bank charges for the year. Leslie Walsh will contact Nevada State Bank to determine the required balance to avoid future bank charges.

Board member Baushke asked if Dr. Servatjoo was reimbursed his application fee. Leslie Walsh replied that he had been reimbursed, less \$100, per NAC 635.030.

Motion to approve the finances of the Board for May & June 2016:

Board Member Baushke

Second to motion: Vice President Pillsbury

Motion passes unanimously

**5. *Review and approve the proposed fiscal year 2016/2017 budget***

Board Member Baushke asked a variety of questions regarding the proposed budget.

Motion was made, seconded and carried to approve the proposed budget for fiscal year 2016/2017.

Vice President Pillsbury

Second to motion: Secretary/Treasurer Clark

Motion passes unanimously

**6. *Update on monitoring of consent decree provisions – Dr. Ted Cohen.***

Leslie Walsh informed the Board members that Dr. Cohen had met all of the provisions of his consent decree. There were no further questions or comments.

- 7. Review and discuss activities of the Board office and all matters relating thereto.**  
Leslie Walsh informed the Board that the audit fieldwork will begin the week of August 29<sup>th</sup>. License renewal forms will be mailed and emailed on August 15<sup>th</sup>. Since the last Board meeting no new licenses had been issued and three new complaints had been received. In addition, Board Member Baushke's term expires on October 31, 2016. Ms. Baushke informed the Board she had mailed her reappointment application on Friday, August 5<sup>th</sup> to the Governor's office. There were no further questions or comments.
- 8. Future agenda items.**

  - a) Review and approve August 8, 2016 Board meeting minutes.
  - b) Review and discuss financial status of the Board and all matters relating thereto.
  - c) Review and discuss activities of the Board office and all matters relating thereto.
  - d) Update on the license renewal process
- 9. Discussion, possible decision on date of next Board meeting.**  
The next Board meeting is scheduled for October 7, 2016 at 9:00 am.
- 10. Public comment.** No members of the public present at this time.
- 11. Attorney-client meeting.**  
Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.
- 12. Adjournment.**  
Motion to adjourn the meeting of the Nevada State Board of Podiatry at 5:53 pm.  
Vice President Pillsbury  
Second to motion: Secretary/Treasurer Clark  
Motion passes unanimously.