

## NEVADA STATE BOARD OF PODIATRY

### BOARD MEETING MINUTES OF June 6, 2016

**1. *Call to order, roll call of members, and establish quorum.***

The meeting was called to order at 5:30 p.m. by Dr. Douglas Stacey, President. Board Members present: Dr. Douglas Stacey, President; Dr. Clark Pillsbury, Vice President; Dr. Christine Clark, Secretary/Treasurer; Dr. Kenneth Jarvis, Board Member; Donna Baushke, Public Member. Non-Members present: Richard Dreitzer, Legal Counsel; Leslie Walsh, Executive Director; Viki Windfeldt, Board Coordinator

**2. *Public comment.*** No members of the public present at this time.

**3. *Review and approval of April 4, 2016 Board meeting minutes.***

Motion to approve the April 4, 2016 meeting minutes as written:

Board Member Baushke

Second to motion: Board Member Jarvis

Motion passes unanimously.

**4. *Applicant Dr. Parviz Servatjoo requests to be licensed as a Podiatrist. This appearance is necessary to address action taken by the California Board of Podiatry.***

Dr. Servatjoo thanked the Board members and staff and explained that the voluntary surrender of his California Podiatrist license was due in large part to the financial hardship to him and his family associated with the lengthy conditions required by the California Board of Podiatry. In an effort to start over he requested licensure in Nevada and was hoping to move here to open his own private practice. The Board asked Dr. Servatjoo a variety of questions regarding the circumstances surrounding the surrender of his license and the various conditions required by the California Board.

Legal Counsel, Richard Dreitzer directed the Board Members to the Stipulated Surrender of License and Order signed by Dr. Servatjoo. He also explained that discipline taken in another state is upheld in Nevada.

Motion to deny the Podiatrist license for Dr. Parviz Servatjoo based on the facts provided:

Board Member Baushke

Second to motion: Board Member Jarvis

In Favor: Vice President Pillsbury; Board Member Jarvis, Board Member Baushke

Abstain: Secretary/Treasurer Clark

Motion passes

Dr. Servatjoo asked if he could reapply in the future. The Board discussed this and amended the prior motion as follows:

Motion to deny the Podiatrist license for Dr. Parviz Servatjoo based on the facts provided and will allow reapplication once he obtains an unrestricted Podiatrist license in California:

Board Member Jarvis

Second to motion: Vice President Pillsbury

In Favor: Vice President Pillsbury; Secretary/Treasurer Clark; Board Member Jarvis,  
Opposed: Board Member Baushke  
Motion passes

**5. *Review and discuss the financial status of the Board for March & April 2016***

Board Member Jarvis asked for clarification on the interest amounts received on the Board's Money Market account.

Motion to approve the finances of the Board for March & April 2016:

Vice President Pillsbury

Second to motion: Secretary/Treasurer Clark

Motion passes unanimously

**6. *Review and approve proposal for audit services for the Biennial period ended June 30, 2016***

The Board reviewed the proposals provided by Pangborn & Co. Ltd.; Kohn & Company LLP; and Piercy, Bowler, Taylor & Kern CPAs.

President Stacey asked if the Board Members thought the proposed fees were too high and none of them had concerns. Viki Windfeldt explained the complexity of preparing financial statements using Governmental Audit Standards.

Board Member Baushke proposed that the presentation of the audit be done in a face to face meeting with the Board members. It was determined that this presentation should happen in conjunction with the Board meeting after the financial statements are prepared, which will most likely be the October Board meeting. Leslie Walsh will poll the Board members for possible dates for the October Board meeting to be held in Reno.

Motion was made, seconded and carried to approve the proposal for audit services for the Biennial period ended June 30, 2016 for Kohn & Company LLP for \$8,000.

Board Member Baushke

Second to motion: Board Member Jarvis

Motion passes unanimously

**7. *Review and discuss a Board policy on trans metatarsal amputation.***

The Board office received an inquiry from a Podiatrist asking if trans metatarsal amputation was under the authorized activities of a licensed podiatric physician.

Dr. Stacey asked that the Board members develop a policy for NRS 635.085 (j) and specifically trans metatarsal amputation or Chopart amputation.

Dr. Stacey began the discussion with a history of how amputation of the toe became part of NRS 635. The Board members discussed various circumstances that require this procedure and what constitutes amputation of a toe. It was mentioned that diabetic patients often have gangrene or necrotic tissue that requires removal. The Board members agree that amputation of the foot is not an authorized activity but that trans metatarsal amputation is.

Motion to allow trans metatarsal amputation or Chopart amputation under NRS 635.085(j):

Vice President Pillsbury

Section to Motion: Secretary/Treasurer Clark  
Abstain: Board Member Baushke  
Motion passes

**8. *Review and discuss activities of the Board office and all matters relating thereto.***

Leslie Walsh informed the Board that since the last Board meeting four new licenses had been issued and no new complaints had been received. Once the fiscal year ends on June 30, 2016 a budget for the next fiscal year will be prepared and presented at the next Board meeting for approval. Also, the license renewal procedure and forms will be reviewed and updated and ready for mailing in mid-August. There were no further questions or comments.

**9. *Report from Legal Counsel***

Legal Counsel, Richard Dreitzer did not have anything to report at this time. There were no further questions or comments.

**10. *Future agenda items.***

- a) Review and approve June 6, 2016 Board meeting minutes.
- b) Review and discuss financial status of the Board and all matters relating thereto.
- c) Review and discuss activities of the Board office and all matters relating thereto.
- d) Review and approve the budget for the year ended June 30, 2017

**11. *Discussion, possible decision on date of next Board meeting.***

The next Board meeting is scheduled for August 8, 2016 at 5:30 pm.

**12. *Public comment.*** No members of the public present at this time.

**13. *Attorney-client meeting.***

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. There are no further questions or comments.

**14. *Adjournment.***

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 6:36 pm.  
Board Member Jarvis  
Second to motion: Vice President Clark  
Motion passes unanimously.