

NEVADA STATE BOARD OF PODIATRY

BOARD MEETING MINUTES OF November 16, 2015

1.o Call to order, roll call of members, and establish quorum.o

The meeting was called to order at 5:31 p.m. by Dr. Douglas Stacey, President. Board Members present: Dr. Douglas Stacey, President; Dr. Clark Pillsbury, Vice President; Dr. Christine Clark, Secretary/Treasurer; Dr. Kenneth Jarvis, Board Member; Donna Baushke, Public Member. Non-Members present: Richard Dreitzer, Legal Counsel; Stacey Whittaker, Executive Director.d

2.d Public comment. No members of the public present at this time.d

3.o Review and approval of September 14, 2015 Board meeting minutes.d

Motion to approve the revised September 14, 2015 meeting minutes as written:

Vice President Pillsburyd

Second to motion: Board Member Jarvisd

Motion passes unanimously.d

4.o Applicant Danielle Hewson requests to be licensed as a Podiatry Hygienist. This appearance is necessary to address activity on the applicant's fingerprint report that was not disclosed on the application. Possible closed session to for the Board to discuss the character, professional competence, alleged misconduct, or physical or mental health of the person as allowed under NRS 241.030.o

Meeting enters a closed session.d

After returning to open session:d

Motion to approve the Podiatry Hygienist license for Danielle Hewson based on the facts provided:d

In Favor: President, Douglas Stacey; Vice President, Pillsbury; Secretary/Treasurer, Clarkd

Abstain: Board Member Jarvis, Board Member Baushked

Motion passes unanimously.d

5.o Review and approve the Memorandum of Understanding between the Nevada State Board of Osteopathic Medicine and the Nevada State Board of Podiatry for the hiring of an Investigator for the Board.o

The Board has reviewed the Memorandum of Understanding. Stacey Whittaker pointed out that there aren't any stipulations in the agreement if the Investigator is required to travel for an investigation. The Board agrees, this could become very costly if the parameters aren't outlined. President Stacey asks Stacey Whittaker to have the Osteopathic Board amend the Memorandum of Understanding to include travel expenses and bring back to the Board at the next meeting. There are no further questions or comments.d



6. Review and discuss the results of the 2015/2016 license renewal period for Licensed Podiatrists and Podiatry Hygienists and all matters relating thereto.

Stacey Whittaker reviews the license renewal results for this year; it was a relatively smooth process. There were a few licensees who did not meet the October 31st deadline that will have to pay the delinquency fee. President Stacey has requested that the renewal applications be sent out even earlier next year as some of the hospitals are looking to verify that the license has been renewed as early as October 1st (even though they don't expire until October 31st). Stacey Whittaker states that she is able to process them within a day or two of receiving the renewals but cannot control when the licensees send them in to the Board. Board Member Jarvis is concerned with this since a lot of the Continuing Education courses are not offered until October which makes it difficult to get their information in early. President Stacey clarifies that the Board is not looking to change the deadline for turning in license renewals, simply asking that the renewal applications be sent out earlier for those that need them processed. Stacey Whittaker states that their renewal applications were sent out the first week in September. Motion to have the Board send out the 2016 license renewal applications by August 15, 2016:

Vice President Pillsbury

Second to motion: Secretary/Treasurer Clark

Motion passes unanimously.

7. Review and discuss the Summary of Senate Bill 459 prepared by the Nevada State Board of Pharmacy.

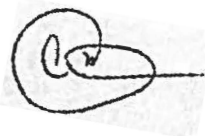
President Stacey provides a brief overview of Senate Bill 459 and the information prepared by the Board of Pharmacy. The Bill amends NRS 639 such that Practitioners are now obligated to obtain a PMP report before initiating a controlled substance prescription in most cases. Board Member Baushke asks if Podiatrists prescribe a lot of controlled substances. Board Member Jarvis states that Podiatrists do prescribe especially those performing surgery. Secretary/Treasurer Clark feels that while this may be time consuming, it is protecting the practitioners. There have been cases where a patient will see two to three different doctors in a day and may be prescribed something different by each of them.

Vice President Pillsbury feels it would be a good idea to send this information out to the Podiatrists as this is the first he has heard of the Bill. Stacey Whittaker points out that while the Pharmacy Board is overseeing the enactment, there is a clause in the Bill that allows professional licensing boards of the various practitioners who are eligible to obtain a controlled substance registration to complete at least 1 hour of training related to the misuse and abuse of controlled substances during each period of licensure. Stacey Whittaker also adds that this language is permissive and not mandatory; it would be up to the Podiatry Board whether or not they want to mandate the training of the licensees. President Stacey is not in favor of the Board of Podiatry requiring this training; Board Member Baushke agrees, this would require an amendment to our NAC and should really be regulated by the Pharmacy Board. Motion to not make the controlled substance training a requirement under the Nevada State Board of Podiatry:

Secretary/Treasurer Clark

Second to motion: Vice President Pillsbury

Motion passes unanimously.

A handwritten signature in black ink, appearing to be a stylized 'C' or 'G' followed by a horizontal line.

8.o Review and discuss current financial status of the Board including the specifications for opening a Money Market account and all matters relating thereto.

Stacey Whittaker informs the Board that while it was agreed upon at the last Board meeting to open a Money Market account, there are certain specifications that Nevada State Bank needs recorded in the meeting minutes in order to open the new account and transfer funds. Stacey Whittaker reviews the bank specifications with the Board.

Vice President Pillsbury motions for the following bank authorizations:

- 1.o The authorization for the Nevada State Board of Podiatry to open a Money Market account with Nevada State Bank by transferring \$175,000.00 from the Nevada State Bank checking account.
- 2.o The authorized officers on both the Nevada State Board of Podiatry's checking account and money market account with Nevada State Bank will be Stacey Whittaker, Dr. Douglas Stacey and Dr. Christine Clark.
- 3.o The authorization for Nevada State Bank to establish online banking all three officers; Stacey Whittaker, Dr. Douglas Stacey and Dr. Christine Clark.
- 4.o The authorization for Nevada State Bank to remove Allison Tresca as an authorized officer from the Nevada State Board of Podiatry's checking account.

Second to motion: Secretary/Treasurer Clark.

Motion passes unanimously.

Dr. Douglas Stacey, President

Dr. Christine Clark, Secretary/Treasurer

9. Review and discuss activities of the Board office and all matters relating thereto.

Stacey Whittaker feels that they have addressed the Board office activity throughout the meeting. There are no further questions or comments.

10. Public comment. No members of the public present at this time.

11. Future agenda items.

- a)o Review and approve November 16, 2015 Board meeting minutes.
- b) Review NRS and NAC 635 for proposed language changes.
- c)o Review and discuss financial status of the Board and all matters relating thereto.
- d)o Review and approve revised MOU from the Nevada State Board of Osteopathic Medicine for use of their Investigator.
- e)o Review and discuss activities of the Board office and all matters relating thereto.

12.o Discussion, possible decision on date and parameters of next Board meeting.o

The Board discusses having an in person meeting so that the members can put a face with a name. Vice President Pillsbury states that there is a continuing education seminar at Lake Tahoe in February of next year that the Board could plan a meeting in conjunction with. It is decided that since the majority of the Board Members will not be attending this

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seminar, it does not make sense to have a meeting at this location. Richard Dreitzer informs the Board that he can get a meeting site in Las Vegas for a Board Meeting since there are less people that would need to travel to Southern Nevada. President Stacey asks Stacey Whittaker to poll the Board Members for potential meeting dates around late January, early February. The Board can then discuss travel and meeting arrangements. There are no further questions or comments.

13. *Attorney-client meeting.*

Richard Dreitzer, Board Legal Counsel does not see a need to close the meeting at this time. He is currently working on a settlement agreement to be reviewed by the Board at a later date. There are no further questions or comments.

14. *Adjournment.*

Motion to adjourn the meeting of the Nevada State Board of Podiatry at 7:01 p.m.:

Vice President Pillsbury

Second to motion: Board Member Jarvis

Motion passes unanimously.

